

## The Basics

For yourself—and for anyone for whom you are the Executor

Where are these kept? Collect copies of these documents into one place, such as a notebook or file folder. Also, scan them into your computer files.

\_\_\_\_\_ Social Security Card

\_\_\_\_\_ Driver's license

\_\_\_\_\_ Birth Certificate

\_\_\_\_\_ Last Will and Testament\*

\_\_\_\_\_ Living Will/Advance Directive\*

\_\_\_\_\_ Power of Attorney\*

\_\_\_\_\_ Trust Agreement(s)\*

\_\_\_\_\_ List of current medications (carry in wallet also)

\_\_\_\_\_ In Case of Emergency (ICE) contact information. Enter in cell phone. Also register this with the Bureau of Motor Vehicles

\_\_\_\_\_ Military Discharge papers

\* The starred items must be completed when all parties are competent. If you wait until you are in crises, you may not be able to complete these. *Plan ahead.* Two a.m. in the Emergency Room is not the time to start this process.

Remember, you need to know where your parents' information is, also.